

WOODLANDS SCHOOL

SCHOOL COUNCIL POLICY

Procedure/Guidance

Policy Issued: Sept 2017

Policy Author: B Gandhi-Johnson

Reviewed by: B Gandhi-Johnson

Date Reviewed: March 2019

Policies to be read in conjunction with this policy:

- Pastoral
- Teaching & Learning
- Education – The Curriculum

SCHOOL COUNCIL




1) AIMS






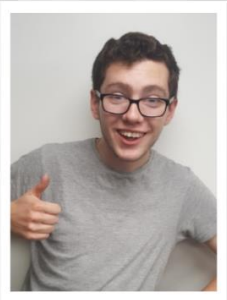

- 1.1 To provide pupils with the opportunity to recognise the importance of positive, participative citizenship and provide the motivation to join in;
- 1.2 To provide an opportunity for pupils to contribute to the success of the School and participate in decision making;
- 1.3 To foster reasoned discussion and debate amongst pupils in a mature and structured way about issues which affect their School lives;
- 1.4 To foster fairness, justice and moral responsibilities and rights in a democratic society;
- 1.5 To provide a structure within which pupils feel ownership of and respect for decisions, rules and procedures.

2) MEMBERSHIP

- 2.1 All boys will be part of the School Council.
- 2.2 Teaching staff will be invited to meetings.
- 2.3 Chair of the meetings will be elected by the School Council.

3) ROLES AND RESPONSIBILITIES IN SCHOOL COUNCIL

<u>CHAIRPERSON</u> The Chairperson controls the meeting and follows the agreed agenda. All discussions are directed through the Chairperson. The chairperson ensures members do not disrupt each other.	CHAINIE PALMER 
<u>DEPUTY CHAIRPERSON</u> The Deputy Chairperson supports the Chairperson with controlling the meeting. Leads the meeting if the Chairperson is not available.	AARON DRAKE 
<u>ADMINISTRATOR</u> Takes an accurate record of the meeting. Preparing for a meeting by helping to set the agenda. Ensuring minutes from meetings are distributed to members.	MAX STONE 

<p><u>STUDENT REPRESENTATIVE</u> Act as a liaison between other students and staff members. Listen to views of others outside of school council meetings. Pass on findings to appropriate staff members.</p>	<p>1.KIAN MORRIS 2.KEYLAN SULLIVAN</p> <div>   </div>
<p><u>ACTIVITIES CO-ORDINATOR</u> To plan and arrange suitable activities and trips. To work alongside staff members in organising such activities and trips. Find out costs, locations and availability.</p>	<p>1. JAMIE PLOWRIGHT 2. JAMIE GRIFFITHS</p> <div>   </div>
<p><u>COMMUNICATIONS OFFICER</u> Contacting outside agencies where required. Making phone calls and writing letters. Book meetings for school council.</p>	<p>1.COREY ARMSTRONG 2.RYAN MCALEAVEY</p> <div>   </div>
<p><u>PUBLICITY OFFICER</u> To promote and publicise school council information. To help coordinate and raise awareness of any events. Creation of posters, handovers or flyers.</p>	<p>1.LEO ROBERTS 2. JORDAN TAYLOR</p> <div>   </div>

4) PROCEDURE

3.1 Meetings will be held half termly at 2.30 pm.

3.2 Minutes from meetings will be circulated to all staff, including link workers and pupils.

A suggestion box is located in the main reception area and the school office.

I can confirm that I have read and understood this policy.

Signed: Directors Date

Chair of Governors Date

Headteacher Date

I can confirm that I have read and understood this policy.

Name (print): Signature: Date:
